

## Appendix F

Form MMA1, 1/2001

KENTUCKY CHRISTIAN UNIVERSITY  
The Michael Minger Act Report for 2017  
Activity Reported for Calendar Year 2016

### Section 1: Campus Security Authority.

List campus security authority personnel (definition at KRS 164.948(2)):

As required by the Campus Security Act, Kentucky Christian University, as a post-secondary educational institution in the state of Kentucky, designates the following University officials as “campus security authorities”:

President – Dr. Jeff Metcalf

Director of Student Services - Bill Baumgardner

Athletics Director – Bruce Dixon

Men’s Soccer Coach – Jeremy Miller

Women’s Soccer Coach – Devin Johnson

Director of Men’s Services – Devin Johnson

Director of Women’s Services – Jessica Johnston

Resident Assistants

Describe the extent and nature of enforcement authority of campus security authority personnel:

Kentucky Christian University’s Campus Security functions as a service group rather than a law enforcement office. The major goal of Campus Security is to offer protection for people and property on the campus proper. Campus Security works very closely with the Grayson City Police Department for issues involving required investigations and/or arrests. When the need arises, KCU’s Campus Security also works with state and federal law enforcement agencies. Campus Security is directly responsible to the Director of Student Services. The Student Services Office has direct responsibility for enforcement of Student Disciplinary procedures.

Describe the working relationship of campus security authority personnel with state and local police agencies:

The Grayson Chief of Police has agreed to work with the University in reporting the required data outlined in this act. The Grayson City police provide monthly reports of incidents and arrests on public property that is contiguous to the campus. The Grayson City police and the Kentucky State Police respond immediately to all calls for assistance.

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### Section 2: Description of Information Programs.

Describe programs that inform students and employees about:

(a) Campus safety and security:

The Kentucky Christian University Student Handbook annually includes a section on Campus Security/Safety. The Student Handbook is distributed at the beginning of the fall semester to all students and faculty and then again in the spring semester to those who did not receive it in the fall. The Handbook contains information about emergency first aid assistance, fire safety, escort service, crime prevention, motorist assistance as well as "what to do" if one is a victim of theft, robbery, and/or assault. It also includes the Campus Crime Statistics, "Emergency Procedures" to follow in case of campus emergency, fire, severe weather, and/or earthquake, and information on the how to contact Campus Security as well as the names and telephone numbers for reporting emergencies and non-emergencies. The University website, [www.kcu.edu](http://www.kcu.edu), includes a copy of the Student Handbook as well as a crime log in the Security Section of the Student Services page which lists all reported incidents as well as drug-related and alcohol-related arrests and weapons possession. The log is updated within 24 hours of a reported incident on campus.

(b) How to report a crime:

The Student Services Office publishes and distributes the Student Handbook which includes information about how to report crimes and a list of names and telephone numbers for reporting emergencies and non-emergencies.

(c) How to prevent crimes:

The Director of Residence Services conducts meetings at the beginning of the fall semester to discuss personal safety. The Student Handbook contains safety tips about the escort service provided by Campus Security, locked vehicles, locked exterior and interior doors in all buildings on campus especially those in residence halls, and overall crime prevention.

Information regarding crimes reported to Campus Security, the Student Services Office, and/or the Grayson City Police that may represent a safety or security threat to KCU students and/or employees will be made available via a campus-wide "Special Report" memo, posted on the University's Security web page, and a "Special Report" posting in each residential facility within 24 hours of the initial incident report. The "Special Report" will contain information that will aid in the prevention of similar occurrences.

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Section 3: Campus Crime Statistics

## KENTUCKY CHRISTIAN UNIVERSITY

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Table 1 – Crimes

Crime Category <sup>1</sup>	On Campus		Off Campus	
	Total Campus Property Crimes <sup>2</sup>	Residential Facility Crimes <sup>3</sup> (subset of Campus)	Recognized/owned/leased/controlled Property Crimes <sup>4</sup>	Public Property Crimes <sup>5</sup>
Arson	0	0	0	0
Assault	1	0	0	0
Burglary	1	0	0	0
Criminal Damage	1	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses – Forcible	0	0	0	0
Sex Offenses – Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Category of Prejudice <sup>6</sup>	0	0	0	0
Bias – Race	0	0	0	0
Bias – Gender	0	0	0	0
Bias – Religion	0	0	0	0
Bias – Sexual Orientation	0	0	0	0
Bias – Ethnic	0	0	0	0
Bias – Disability	0	0	0	0
Arrest Only				
Drug-related Violations	2	XXXXXXXX	0	0
Liquor-law Violations	7	XXXXXXXX	0	0
Other Alcohol Violations	0	XXXXXXXX	0	0

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### Notes for Preceding Chart

- 1 Section 5 of this administrative regulation provides guidance in defining crimes committed.
- 2 Assistance in defining campus property may be found in 34 CFR § 668.46(a).
- 3 Number of crimes that occurred in institution residence halls, student apartment housing, or Greek sponsored housing facilities, if appropriate. These numbers are included in the on-campus property totals.
- 4 Non-Campus Property is any of the officially recognized/owned/leased/controlled institution properties that are located off the main campus area. Assistance in defining non-campus property may be found in 34 CFR § 668.46(a).
- 5 Assistance in defining public property may be found in 34 CFR § 668.46(a).
- 6 Category of Prejudice – These are not additional crimes. These are crimes already reported in the various crime categories that also fall into one of the reportable categories as required by KRS 164.948(3), or other crimes in which the victim was intentionally selected because of an actual or perceived prejudice.

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## Section 3: Campus Crime Statistics

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Table 2 – Criminal Attempts

Crime Category <sup>1</sup>	On Campus		Off Campus	
	Total Campus Property Attempts <sup>2</sup>	Residential Facility Attempts <sup>3</sup> (subset of Campus)	Recognized/owned/leased/controlled Property Attempts <sup>4</sup>	Public Property Attempts <sup>5</sup>
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses – Forcible	0	0	0	0
Sex Offenses – Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Category of Prejudice <sup>6</sup>	0	0	0	0
Bias – Race	0	0	0	0
Bias – Gender	0	0	0	0
Bias – Religion	0	0	0	0
Bias – Sexual Orientation	0	0	0	0
Bias – Ethnic	0	0	0	0
Bias – Disability	0	0	0	0

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### Notes for Preceding Chart

- 1 Section 5 of this administrative regulation provides guidance in defining crimes attempted.
- 2 Assistance in defining campus property may be found in 34 CFR § 668.46(a).
- 3 Number of criminal attempts that occurred in institution residence halls, student apartment housing, or Greek sponsored housing facilities, if appropriate. These numbers are included in the on-campus property totals.
- 4 Non-Campus Property is any of the officially recognized/owned leased/controlled institution properties that are located off the main campus area. Assistance in defining non-campus property may be found in 34 CFR § 668.46(a).
- 5 Assistance in defining public property may be found in 34 CFR § 668.46(a).
- 6 Category of Prejudice – These are not additional criminal attempts. These are criminal attempts already reported in the various crime categories that also fall into one of the reportable categories as required by KRS 164.948(3), or other criminal attempts in which the victim was intentionally selected because of an actual or perceived prejudice.

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## Section 3: Campus Crime Statistics

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Table 3 – Incidents Reported by Non-Law Enforcement Officials

Crime Category <sup>1</sup>	On Campus		Off Campus	
	Total Campus Property Incidents <sup>2</sup>	Residential Facility Incidents <sup>3</sup> (subset of Campus)	Recognized/owned/leased/controlled Property Incidents <sup>4</sup>	Public Property Incidents <sup>5</sup>
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses – Forcible	0	0	0	0
Sex Offenses – Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Category of Prejudice <sup>6</sup>	0	0	0	0
Bias – Race	0	0	0	0
Bias – Gender	0	0	0	0
Bias – Religion	0	0	0	0
Bias – Sexual Orientation	0	0	0	0
Bias – Ethnic	0	0	0	0
Bias – Disability	0	0	0	0
Drug-related Violations	0	XXXXXXXX	0	0
Liquor-law Violations	0	XXXXXXXX	0	0
Other Alcohol Violations	0	XXXXXXXX	0	0

## Appendix F

### Notes for Preceding Chart

- 1 Section 5 of this administrative regulation provide guidance in defining crimes committed.
- 2 Assistance in defining campus property may be found in 34 CFR § 668.46(a).
- 3 Number of incidences that occurred in institution residence halls, student apartment housing, or Greek sponsored housing facilities, if appropriate. These numbers are included in the on-campus property to tals.
- 4 Non-Campus Property is any of the officially recog nized/owned/leased/controlled institution properties that are located off the main campus area. Assistance in defining non-campus property may be found in 34 CFR § 668.46(a).
- 5 Assistance in defining public property may be found in 34 CFR § 668.46(a).
- 6 Category of Prejudice – These are not additional incidents. These are incidents already reported in the various crime categories that also fall into one of the reportable categories as required by KRS 164.948(3), or other incidents in which the victim was intentionally selected because of an actual or perceived prejudice.