CODE explanation for KCU Checks & Vouchers

Below is an explanation of earnings, benefits (what KCU pays for), deductions (what you pay for), and Workers' Comp (items which could be listed on your payroll voucher). Your earnings, benefits, deductions, and Workers' Comp appear on the center left of your emailed voucher. Leave Codes and Tax Codes appear on the right of the voucher (explanation on page 2).

For further information, please call the HR office at 474-3222. You may also send an email to tly@kcu.edu with your question listed.

KCU Earning Codes:
Earning Codes for Staff and Faculty are such things as hourly, salary, overtime, house allowance, LTD (KCU covers LTD by adding to the pay), stipends, bus driving, callouts, & part-time salary. Students are either FWS (Federal work study) or IWS (Institutional work study – KCU pays).

KCU Benefit (what KCU pays) Codes:
Benefit Codes for Staff and Faculty are such things as AD&D (Accidental death & dismemberment), LF (KCU group life), HLT (KCU Health part), ING (matching retirement), & PUV (Personal use of KCU auto).

KCU Deduction (what employee pays) Codes: Possible Deduction Codes for Staff and Faculty - these are what you choose during open enrollment each December.
CCR – Child Care Reimbursement – FEBCO
CP – Any Colonial Insurance Product chosen
DC – Dependent Care Reimbursement – FEBCO
DHLT – Any KCU Health Plan Insurance chosen
DING – ING Retirement
DLTD – Long-Term Disability (KCU actually covers this under earnings)
DTVS – Dental/Vision Plan chosen
DVLF – Voluntary Life Insurance chosen
GT – Gift
ID-LTD – LTD Wrap chosen (Extra Long-Term Disability Wrap)
KK – KCU Kkard deduction
MR – Medical Reimbursement – FEBCO
MRFEE – FEBCO Fee (either Card or No Card)
MS – Any miscellaneous charge such as Rent or KCU account

The last item(s) listed is the Workers' Comp (starts with a 9, 8, or 7). This is a benefit KCU pays for all employees.
**KCU Leave Codes:**
Leave Codes for Staff are personal, sick, and vacation time.
PER – Personal time
SKTM – Sick Time
VAC80 – 2 week vacation time
VAC120 – 3 week vacation time
VAC160 – 4 week vacation time

**KCU Tax Codes:**
Tax Codes for Staff and Faculty are Federal, FICA (Social security & Medicare), State, & Local.
FIT – Federal Tax
SS – Social Security Tax
MC – Medicare Tax
SWT-KY – KY State Tax
LWT-Grays – Local Grayson Tax