Dear Parent,

The Direct Plus Loan Program requires a credit check, completed master promissory note and a completed request form to be provided to the KCU Financial Aid Office.

The credit check and master promissory note are completed on a website provided by the Department of Education: www.studentloans.gov. You will be required to enter in your personal information and the parent FSA ID from the FAFSA.

(1) You will then complete a credit check (Request Plus Loan) to determine eligibility. The loan amount should be the amount you will need for the entire year. Funds will be received in two disbursements (one half for the fall semester and one half for the spring semester).

(2) If approved, you will also need to fill out a Direct Plus Loan Master Promissory Note, which will be in effect as long as your child is enrolled.

(3) The next step is to complete a Plus Loan request form (on reverse side) and return it to the Financial Aid Office at KCU. This may be emailed to Caitlin White at cwhite@kcu.edu or faxed to 1-606-474-3268.

Each school year you will complete a new credit check for the amount you need for that academic year and a Plus Loan Request Form for the Financial Aid Office at KCU. You will not need to complete a new master promissory note.

If you have any questions, please contact the KCU Financial Aid Office at 606-474-3227.

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I wish to process a PLUS Loan for the 2015-2016 academic year (to be completed by parent).

_______________________________________ _________________________
Student Name   (First & Last)                 Student SS #

_______________________________________
Student ID

_______________________________________      _________________________
Parent Name   (First & Last)                                        Parent SS #

_______________________________________
Parent Date of Birth

(________)_____________________________
Parent Phone

U.S. Citizen: ☐ Yes or ☐ No

I would like to request $______ per semester,
which is $_______ per school year.

________________________________________         ______________
Parent Signature      Date

Each academic year you will:

(1) Complete a new credit check for the amount needed for the fall and spring semesters

(2) Complete this request form. You will not need to complete a new master promissory note.